

MOULTONBOROUGH, NEW HAMPSHIRE
CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES
Draft
Minutes of August 27th, 2013, Public Hearing

Members Present: Alan Ballard (ABC); Peter Jensen (Planning Board); Jon Tolman (BOS)

Absent: Richard Brown (Chair); Josh Bartlett; Heidi Davis (Finance Dir.); Barbara Rando (alt); Bruce Woodruff (Town Planner)

Others:

The meeting began at 7:05 PM.

Mr. Jensen assumed the role of Chair as the committee's secretary.

Minutes from the August 22nd meeting were not yet available.

Peter reviewed language that had been added to the report that explained the expectation for asset management in the current year. The public was asked for comments. Paul Punturieri asked if the software used was existing software or new. Jon explained the department heads were using existing software and spreadsheets to accomplish the first year's efforts. Paul asked if the tracking would be expanded to other assets. The committee explained the expectation was when rolling stock tracking was working effectively it would be logical to expand such tracking to other assets. Hollis Austin asked if each of the members were confident we knew all the problems of our infrastructure, rolling stock and other equipment in town. Peter responded he did not have the kind of understanding of the assets that he would expect someone managing the equipment would have. He said he thought this kind of program would deliver a greater level of confidence. Alan commented that he had more confidence than three years ago before the committee began its work. He does not think we know the condition of some things but we do know the condition of more than when we began the committee work. Peter commented that many committee members had more confidence and probably all wanted still more but that we had enough to move forward with recommendations on many requests. Jon commented that he was satisfied that department heads managing rolling stock were doing a good job of keeping the selectmen apprised of equipment issues.

The committee discussed the changes to Appendix B. No added suggestions were fielded for the Appendix B items.

The committee discussed the changes to the pages with charts in Appendix I. Jon reminded the public that the guidance for the upcoming budget cycle was to target level service (not level funding) so the budget could rise if costs for existing services rise. No added suggestions were fielded for the Appendix I items.

Hollis Austin commented on some ways the town might reduce the budget.

The committee reviewed the report from KV Partners, distributed by Jon, regarding the slab in the Public Safety Building. Alan remarked the report did not indicate any

measurements were made between the slab edge and a benchmark point on the wall and rather the measurements' were between the slab and a sea-level benchmark. Jon suggested there were no indications suggesting that the wall has ever moved up or down. The committee agreed to change the Priority code rank of the Slab repair request from a 2 to a 4 since the measured movement of the slab over the last year and a half has been negligible.

Hollis asked for clarification on the original observance of measured slab movement. Peter explained there was a disk encased in cement that was set somewhere near the building that was measured against sea-level using a benchmarking process. This disk is a benchmark against which slab movement is measured. Al Hume commented that the parking lot was built on clay rather than the appropriate rock foundation and thought the slab also might have a layer of clay beneath. Peter commented that there is a request for 2018 to redo the parking lot.

The committee reviewed the request for a 550 Style 6-Wheel Dump Truck for which the committee had asked for more information. The committee was in receipt of additional information from the DPW Director and determined with unanimous consensus that the additional information was sufficient to change the Priority code rank from a 4 to a 3. Jon read the additional information so the public would be aware of the new information received.

The committee fielded comments about the pathway, the alternative heating system for the Highway Garage Building, concerns about grants, the fire station neck roof repair request and what might happen when results are available from monitor wells at the old landfill.

Hollis asked the committee if they would support a mechanism to collect and track the cost of community services so taxpayers could know what the full cost of a service was (labor, contract support, and materials). Peter responded that the committee has responsibility for looking at the full capital cost component of services but that he, and probably other committee members, would support a system that would capture the full cost of services such as what a mature asset management system might do.

Peter said he would contact the DPW Director directly for more information on the two remaining 2014 requests still ranked with Priority code 4 (*needs more information*).

The hearing was closed.

Alan made a motion to adjourn the meeting. Jon seconded and the motion was unanimously approved. The meeting was adjourned at 8:35 PM.

Respectfully Submitted,

Peter Jensen,
Capital Improvements Program Committee